State of North Carolina

Minutes

County of Madison

The Madison County Board of Commissioners met in regular session on Tuesday, September 10, 2024, at 7:00 p.m. at the North Carolina Cooperative Extension-Madison County Center located at 258 Carolina Lane, Marshall, North Carolina.

In attendance were Chairman Matt Wechtel, Vice-Chairman Michael Garrison, Commissioner Jeremy Hensley, Commissioner Alan Wyatt, County Manager Rod Honeycutt, Student Attorney Sid Laws, and Clerk Mandy Bradley. Commissioner Bill Briggs was not in attendance.

The meeting was called to order at 7:00 p.m. by Chairman Wechtel and the Pledge of Allegiance and moment of silence were observed.

Agenda Item 1: Agenda Approval

County Manager Honeycutt requested consideration of amending the agenda to remove the following:

- Item 8a-Bi-Tek Contract
- Item 8b-Vincent Evaluation Contract

Discussion was had. Upon motion by Commissioner Hensley and second by Commissioner Wyatt, the Board voted unanimously to approve the agenda as amended. (Attachment 1.1)

Agenda Item 2: Consent Agenda

a. S.L. 2023-134 Register of Deeds Grant Funding Agreement for Additional Funding (Attachment 2.1)
b. Resolution Authorizing Grant Funding Applications and Awards Acceptance (Attachment 2.2)
c. Vannoy Construction Company Design-Build Contract-Item removed
d. Grants Management Access Authorization (Attachment 2.4)
e. Madison Recovery Pathways Memorandum of Understanding (Attachment 2.5)
f. Madison County Public Schools 2024-2025 Needs Based Capital Funding Grant Application (Attachment 2.6)
g. Community Promotions Funding Application (Attachment 2.7)
h. Approval of August 13, 2024 (Regular) Meeting Minutes; August 27, 2024 (Special) Meeting Minutes

Chairman Wechtel read the items contained in the consent agenda into the record.

Motion was placed on the floor by Commissioner Hensley with counsel being provided by County Attorney Laws and second by Chairman Wechtel to approve the consent agenda. Discussion was had with additional counsel being provided by County Attorney Laws regarding Item c-Vannoy Construction Company Design-Build Contract and the recommendation for modifications as to form. Discussion was had by the Board, County Attorney Laws, and County Manager Rod Honeycutt. Commissioner Hensley requested to amend the original motion to include removing 2c, with second being providing by Chairman Wechtel and the Board voting unanimously to approve.

Agenda Item 3: Public Comment

No public previously received to be heard by the Board.

Chairman Wechtel called for a motion to open and close public comment with a member of the audience then requesting to provide public comment. Discussion was had. Upon motion by Commissioner Wyatt and second by Vice-Chairman Garrison, the Board voted unanimously to open and close public comment at this time.

Agenda Item 4: Dustin Burleson, Vaya Health

Mr. Burleson presented a power point presentation and provided an update regarding Vaya Health. Information discussed included programming, transitions, programs launch, and services offered with addition discussion being had.

Agenda Item 5: Matt Wechtel, Chairman Board of Commissioners

Chairman Wechtel presented and discussed the Constitution Week Proclamation to proclaim September 17, 2024-September 23, 2024 as Constitution Week as well as read the proposed proclamation into record.

Upon motion by Chairman Wechtel and second by Vice-Chairman Garrison, the Board voted unanimously to approve. (Attachment 5.1)

Agenda Item 6: Public Hearing-Madison County Transportation Authority FY26 Unified Grant Funding Application

a. Presentation-Kathy Proffitt, Transportation and Operations Interim Director

Ms. Profitt presented and discussed the FY26 Unified Grant Application for funding for the following:

- 5311 Admin Grant
- 5311 Capital Grant
- 5310 Rural Enhanced Mobility of Seniors Grant

Discussion was had regarding amounts of funding, utilization, local match, and budget.

b. Public Comment

With no public comment previously received to be heard by the Board, Chairman Wechtel called for those in attendance who wished to speak with none being received.

Upon motion by Commissioner Wyatt and second by Vice-Chairman Garrison, the Board voted unanimously that the public comment portion be closed.

c. Discussion

Discussion was had by the Board and Ms. Proffitt regarding an incorrect amount of State funding being reflected in the application for the 5310 with Mr. Proffitt noting that State funds do not apply to the grant and that she would make the correction.

d. Consideration of Approval

Upon motion by Chairman Wechtel with counsel being provided by County Attorney Laws and second by Vice-Chairman Garrison, the Board voted unanimously to approve the grants for fiscal year 2026, that the application be approved as submitted with the grammatical correction on that one line. (Attachment 6.4)

Agenda Item 7: Kary Ledford, Finance Officer

a. Budget Amendment #3

Ms. Ledford presented and discussed Budget Amendment #3 for consideration of the Board.

Upon motion by Commissioner Wyatt, second by Commissioner Hensley, and discussion by the Board, the Board voted unanimously to approve Budget Amendment #3. (Attachment 7.1)

b. Financial Report

Ms. Ledford presented and discussed the financial report for the month of August 2024. (Attachment 7.2)

Agenda Item 7: Rod Honeycutt, County Manager

County Manager Rod Honeycutt discussed County board appointments and presented the Housing Authority Board seat with the recommendation to table the appointment pending applications. Upon motion by Vice-Chairman Garrison and second by Commissioner Hensley, the Board voted unanimously to approve.

County Manager Rod Honeycutt discussed the Agriculture Advisory Board seats noting that appointments are pending the recommendation of Soil and Water. Discussion was had and counsel was provided by County Attorney Laws. Upon motion by Vice-Chairman Garrison and second by Commissioner Wyatt, the Board voted unanimously to table with the contingency that they present something at the next meeting.

Additional discussion was had by the Board and County Manager Honeycutt.

Agenda Item 9: Adjournment

Upon motion by Chairman Wechtel and second by Commissioner Hensley, the Board voted unanimously to adjourn at 7:42 p.m.

This the 10th day of September 2024.

MADISON COUNTY

Matt Wechtel, Chairman
Board of Commissioners

ATTEST:

Mandy Bradley, Clerk

Madison County Board of Commissioners
Agenda
September 10, 2024

Attachment 1.1

7:00 P.M. Meeting Called To Order
Pledge of Allegiance
Moment of Silence

1. Agenda Approval

2. Consent Agenda
   a. S.L. 2023-134 Register of Deeds Grant Funding Agreement for Additional Funding
   b. Resolution Authorizing Grant Funding Applications and Awards Acceptance
   c. Grants Management Access Authorization
   d. Madison Recovery Pathways Memorandum of Understanding
   e. Madison County Public Schools 2024-2025 Needs Based Capital Funding Grant Application
   f. Community Promotions Funding Application
   g. Approval of August 13, 2024 (Regular) Meeting Minutes; August 27, 2024 (Special) Meeting Minutes

3. Public Comment

4. Dustin Burleson, Vaya Health
   Vaya Health Update

5. Matt Wechtel, Chairman Board of Commissioners
   Constitution Week Proclamation

6. Public Hearing-Madison County Transportation Authority FY26 Unified Grant Funding Application
   a. Presentation-Kathy Proffitt, Transportation and Operations Interim Director
   b. Public Comment
   c. Discussion
   d. Consideration of Approval

7. Kary Ledford, Finance Officer
   a. Budget Amendment #3
   b. Financial Report

8. Rod Honeycutt, County Manager
   County Board Appointments

9. Adjournment

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Attachment 2.1

North Carolina Office of State Budget and Management

Contract # 2040RD

This Agreement is hereby entered into by and between the NC Office of State Budget and Management (the "AGENCY") and Madison County (the "RECIPIENT") (referred to collectively as the "Parties").

1. EFFECTIVE TERM:

The RECIPIENT's performance period for this agreement shall be effective starting July 1, 2024, through June 30, 2026. The PARTIES' duties of record-keeping, monitoring, reporting, and auditing continue thereafter as provided below.

2. RECIPIENT'S DUTIES:

The RECIPIENT is authorized by this agreement to use funds for purposes referenced in the Current Operations Appropriations Act, Session Law (S.L.) 2023-134, Section 24.6, as amended by S.L. 2024-1.

The RECIPIENT understands and acknowledges that the second round of funding available under this agreement will not exceed $2,714.00.

The RECIPIENT acknowledges they have provided the following additional documentation:

a. Internal Revenue Service W-9 form (includes address, Tax ID)
b. Electronic Payment Form & Supporting Document (if required)

The RECIPIENT understands and acknowledges required compliance with all statutory provisions outlined in G.S. 143C-6-22 Use of State funds by non-State entities, 9 N.C.A.C. Subchapter 3M and the requirements found in S.L. 2023-134, Section 24.6, as amended by S.L. 2024-1.

The RECIPIENT shall ensure:

a. RECIPIENT shall use grant funds for the preservation of historic records and files. Allowable uses of the funds include, but are not limited to, document restoration, reparation, deacidification, and placement in protected archival binders.
b. Funds may be used for document digitization only if the original documents will continue to be maintained and preserved.
c. RECIPIENT must provide a one hundred percent (100%) match for all grant funds awarded.
d. Interest earnings on funds shall be used for the same purposes for which the grant was made.
e. Submission of reports on financial and performance progress. This shall include financial and performance progress of the RECIPIENT.
f. Compliance with 9 N.C.A.C. Subchapter 3M.0205.
g. RECIPIENT is not permitted to subgrant funds to another organization.

Pursuant to G.S 143C-6-8, the RECIPIENT understands and agrees that funding shall be subject to the availability of appropriated funds. However, in the event of agreement termination due to lack of adequate

appropriated funds, the AGENCY will ensure that it will pay for services and goods acquired and obligated on or before the notice of agreement termination.

3. AGENCY'S DUTIES & PAYMENT PROVISIONS:

The AGENCY shall ensure that funds allocated and disbursed pursuant to Session Law 2023-134, as amended by S.L. 2024-1, comply with the intent and guidance found in these Session Laws and ensure compliance with related state statutes and financial management standards.

The AGENCY is subject to the following requirements:

a. Upon execution of this contract and the RECIPIENT's submission of documents identified in Section 2 of this contract, the AGENCY shall pay the RECIPIENT the full first round of funds within 30 days.
b. Develop RECIPIENT financial and performance reporting document that shall incorporate the requirements of 9 N.C.A.C. Subchapter 3M.0205 and require the RECIPIENT to:
    i. Certify that funds received or held were used for the intended purpose.
    ii. Provide an accounting for funds received, interest earned, funds expended.
    iii. Provide activities, accomplishments, and performance measures.
    iv. Provide a list of employees and the amount of State funds used for the employee's annual salary.
    v. Provide supporting invoices, contracts, payroll information or other documents to support expenditures upon request.
c. Provide a secure method for submitting financial and performance reports.
d. Conduct financial and performance monitoring until the contract is completed.
e. Funds will not revert until June 30, 2026.

4. FUNDS MANAGEMENT:

The RECIPIENT agrees that funds paid through this contract shall be subject to the following:

a. Accounted for in a separate fund and accounting structure within the RECIPIENT's central accounting and / or grant management system. This shall include accounting for interest earned on these funds.
b. All accounts payable disbursements, check register disbursements and related transactions shall be managed in a detailed manner that supports fully transparent accounting of all financial transactions associated with this funding allocations described in Section 3 above.
c. Expenditures for travel mileage are not eligible under this Contract.
d. If eligible, the RECIPIENT:
    i. Request from the North Carolina Department of Revenue a refund of all sales and use taxes paid by them in the performance of this Contract, pursuant to N.C.G.S. 105-164.14; and
    ii. Exclude all refundable sales and use taxes from all reportable expenditures before the expenses are entered in their quarterly project status reports.

5. POST-GRANT AWARD DOCUMENTATION REQUIREMENTS:

The RECIPIENT agrees to submit the required quarterly report on or before the 10th day following the end of each quarter. The first report is due to the AGENCY during the quarter in which the funds have been received

by the RECIPIENT. The AGENCY shall provide the format and method for reporting. All reports and supporting documents shall include the RECIPIENT information and shall be submitted as prescribed by the AGENCY.

RECIPIENT agrees that all program activity results information reported shall be subject to review and authentication as described in Paragraph 7 and the RECIPIENT will provide access to work papers, receipts, invoices, and reporting records, if requested by the AGENCY, as the AGENCY executes any monitoring or internal audit responsibilities.

6. AGREEMENT ADMINISTRATORS:

All notices permitted or required to be given by one Party to the other and all questions about the Agreement from one Party to the other shall be addressed and delivered to the other Party's Agreement Administrator. The name, post office address, street address, telephone number, and email address of the Parties' respective initial Agreement Administrators are set out below. Either Party may change the name, post office address, street address, telephone number, or email address of its Agreement Administrator by giving timely written notice to the other Party.

RECIPIENT and AGENCY Point of Contact	
RECIPIENT Contract Administrator	AGENCY Contract Administrator
Name: Matthew Wechtel Email: mwechtel@madisoncountync.gov Direct Phone: 828-649-2854	Christy Doi NC Office of State Budget and Management 2 South Salisbury Street Raleigh, NC 27601 Direct Phone: 984-236-0600 Email: osbm-rdgrants@osbm.nc.gov

7. MONITORING AND AUDITING:

The RECIPIENT acknowledges and agrees that from and after the date of execution of this Agreement and for five (5) years following its termination, the books, records, documents, and facilities of the RECIPIENT are subject to being audited, inspected, and monitored at any time by the AGENCY upon its request (whether in writing or otherwise). The RECIPIENT further agrees to provide AGENCY staff and staff of the Office of State Auditor with access to financial and accounting records to support internal audit, financial reporting, and related requirements.

The RECIPIENT acknowledges and agrees that, regarding the grant funds, it will be subject to the audit and reporting requirements prescribed in G.S. 159-34, Local Government Finance Act – Annual Independent Audit, rules, and regulations. Such audit and reporting requirements may vary depending upon the amount and source of grant funding received by the RECIPIENT and are subject to change.

8. **TAXES:**

The RECIPIENT shall be considered to be an independent RECIPIENT and as such shall be responsible for all taxes. The RECIPIENT agrees to provide the AGENCY with the RECIPIENT'S correct taxpayer identification number upon the execution of this Agreement. The RECIPIENT agrees that failure to provide the AGENCY with a correct taxpayer identification number authorizes the AGENCY to withhold any amount due and payable under this Agreement.

9. **SITUS:**

This Agreement shall be governed by the laws of North Carolina and any claim for breach or enforcement of this Agreement shall be filed in State court in Wake County, North Carolina.

10. **COMPLIANCE WITH LAW:**

The RECIPIENT shall remain an independent RECIPIENT and as such shall be wholly responsible for the scope of work to be performed under this Agreement and for the supervision of his employees and assistants. The RECIPIENT represents that it has, or will secure at its own expense, all personnel required in performing the services under this agreement. Such employees shall not be employees of or have any individual contractual relationship with the AGENCY. The RECIPIENT shall be responsible for compliance with all laws, ordinances, codes, rules, regulations, licensing requirements and other regulatory matters that are applicable to the conduct of his business and work performance under this Agreement, including those of Federal, State, and local agencies having appropriate jurisdiction.

The Recipient acknowledges and agrees that, in its conduct under this Contract and in connection with any and all expenditures of grant funds made by it, it shall comply with the cost principles enunciated in the Code of Federal Regulations, 2 CFR, Part 200.

11. **TERMINATION OF AGREEMENT:**

This agreement may be terminated by mutual consent upon sixty (60) days written notice to the other party, or as otherwise provided by law. As soon as reasonably possible following termination of this agreement, the amount of any residual unexpended funds shall be transferred to the AGENCY.

12. **AMENDMENTS:**

This Agreement may be amended in writing which documents approval of changes by both the AGENCY and the RECIPIENT.

13. **AGREEMENT CLOSE-OUT PROCESS:**

The RECIPIENT agrees to submit to the AGENCY a complete performance and expenditure status report (final quarterly report) within ninety (90) days after the completion of the project or final expenditure date, whichever is later. Unexpended funds should be promptly returned to the AGENCY at this time.

RECIPIENT will be deemed noncompliant if its final report is not submitted within the 90-day period stated above. Once the complete final performance and financial status report package has been received and evaluated by the AGENCY, the RECIPIENT will receive official notification of agreement close-out. The letter will inform the RECIPIENT that the AGENCY is officially closing the agreement and retaining all agreement files and related material for a period of five (5) years or until all audit exceptions have been resolved, whichever is longer.

14. AUTHORIZED SIGNATURE WARRANTY:

The undersigned represent and warrant that they are authorized to bind their principals to the terms of this agreement. **In Witness Whereof,** the RECIPIENT and the AGENCY have executed this Agreement in duplicate originals, with one original being retained by each party.

RECIPIENT NAME

Signature	Date: September 10, 2024
Matthew Wechtel	Chairman, Board of Commissioners
Printed Name	Title

NC OFFICE OF STATE BUDGET AND MANAGEMENT

Signature	Date
Printed Name	Title

RESOLUTION AUTHORIZING THE COUNTY MANAGER
TO APPLY FOR GRANT FUNDING AND
APPROVE THE ACCEPTANCE OF CERTAIN GRANT FUNDING AWARDS

WHEREAS, the Madison County Board of Commissioners values the opportunities for grant funding which enhance county services and infrastructure to meet the needs of our citizens; and

WHEREAS, the County of Madison applies for various grant funding awards that are facilitated through various agencies including public and private entities; and

WHEREAS, the Board of Commissioners approved a Resolution to authorize the County Manager to apply for grant funds on July 6, 2023, due to the time consuming nature with grant funding opportunities that have a short period of time in which to receive applications; and

WHEREAS, the Board of Commissioners recognizes that grants may have a short time frame in which awarded grant funds require acceptance on behalf of the County; and

WHEREAS, the Board of Commissioners desires to assist with these efforts by allowing for the facilitation of acceptance of grant funding awards in a timely manner; and

WHEREAS, the Board of Commissioners delegates to the County Manager, the authority to authorize and execute all future grant funding applications; and

WHEREAS, in addition to authorizing and executing all future grant funding applications, the Board of Commissioners delegates to the County Manager, the authority to approve the acceptance of such grant funding awards in the amount of $5,000.00 or less that do not require a County match; and

NOW, THEREFORE, be it resolved that the Madison County Board of Commissioners does hereby delegate to the County Manager, the authority to authorize and execute applications for all such grants and accept grant funding awards for those grants in the amount of $5,000.00 or less that do not require a County match.

Adopted this the 10 day of September 2024.

Matthew Wechtel, Chairman

ATTEST:

Clerk to the Board of Commissioners

Grants Management Access Authorization

The new Grant Management System requires a User ID and Password for access in the system. Complete Section 1 for a User ID and Password only, which will allow you to view, but not submit any information connected to a Grant. If you are going to perform work within the Grants System (i.e. submit an application, submit a claim, or make changes to an agreement), you must complete Section 1 and 2 for a PIN. No more than three (3) PIN's will be issued per agency. A separate form will be required for each User ID and PIN issuance. Scan, attach and email the form to the PTD Security Coordinator at **fmccullen@ncdot.gov**.

Section 1 - User ID Information

First Name: * Abigail Last Name: * Inoze

Agency: *Madison County Transportation Authority

Agency Address: *387 Long Branch Rd. Marshall, NC 28753

Title: * Transit Grant Administrator

Telephone: * (828) 785-3907 Ext: Fax:

Email: * abigail@landofsky.org

Secure 8 digit number: * 01301993

If you forget your password, you will need this 8 digit # to retrieve your information. It is suggested to use the last 4 digits of your SSN & birthday (MMDD). After your application has received security clearance, you will be emailed your personal User ID and temporary password to access the system. You must create a new password prior to logging into the Grants System for the first time

Section 2 - PIN Request Information

Final approval of Application, Claims for Reimbursement and Change Request forms will require the use of a PIN. A PIN represents an electronic signature and is unique to a specific person. In order for PTD to issue a PIN, you must be an active employee of the department and the person responsible for the role. The following roles require the use of a PIN, please check which application you will be responsible for pining (signing).

- ☒ Submit Final Application
- ☒ Create/Submit Claims for Reimbursement
- ☒ Create/Submit Change Request

Choose a PIN with a minimum of 4 characters. PIN Number: 1273

I certify information above is accurate and I am the authorized person to perform the duties listed.

Print Name: * Abigail Inoze

Signature:

Agency Head/Authorized Official Signature:

**As agency head/authorized official, I understand that allowing someone to request a pin permits them to sign documents for this agency.*

Attachment 2.5

Memorandum of Understanding between Madison County Government and Madison County Health Department

September 10, 2024

This Memorandum of Understanding (this "MOU") is made and entered into this _____ day of _____, 2024 ("Effective Date") by and between:

Madison County Government, residing at 107 Elizabeth Lane, Marshall, NC 28753 ("Party A")

and

Madison County Health Department, residing at 493 Medical Park Drive, Marshall, NC 28753 ("Party B")

Both of whom are collectively known as the "Parties,"

WHEREAS Party A and Party B desire to enter into an agreement in which they will work together to achieve the various aims and objectives relating to the operation of the Madison Recovery Pathways program (the "Project").

AND WHEREAS Party A and Party B are desirous to enter into an MOU between them, setting out the work arrangements that each of the two agree are necessary to complete the Project.

1. **Purpose and Scope.** The purpose of this MOU is to establish a good-faith foundation between the Parties for future collaborative efforts that are mutually beneficial. The Parties agree to work together in a cooperative and coordinated manner to achieve each Party's individual goals and the collective goals of the partnership.

   This MOU is designed to detail the specifics of the working relationship between the Parties to the mutual benefit of the Parties and the communities they serve. This MOU does not obligate the Parties to provide funds or payment. This MOU does not bind the Parties to any legal obligations.

   As further outlined below, both parties will collaborate on the following:

   Madison Recovery Pathways Program

The main objectives of the project include:

Providing staff in the form of the Community Care Coordinator ("CCC") to assist clients by providing housing, employment, and re-entry resources, advising the client of processes and encouraging follow-through.

Funding Available:

All funding available for the project must be used in the amount of, and in accordance with, the current Authorizing Resolution to direct the expenditure of Opioid Settlement Funds.

2. **The Parties Obligations.** The parties desire and wish that this document will not create any form or manner of a formal agreement, but rather an understanding between the Parties to work together in the manner agreed upon by the Board of Commissioners and the Health Department.

3. **Cooperation.** The Parties represent that they have staffing that will work together to establish and maintain the Madison Recovery Pathways Program. That the CCC position will be a Madison County Government position being supervised by Party A. That the Community Care Coordinator will manage the Madison Recovery Pathways program which will be a program established under Party B.

4. **Roles and Responsibilities.**

   To achieve the Parties' mutual desires each Party agrees to the following roles and responsibilities:

   Party A roles and responsibilities shall include all supervisory, hiring, disciplinary, firing, and all other provisions as part of the County's personnel policy, including but not limited to, employee onboarding, management, and allocation of the employee's salary and benefits as supplied by the Opioid Settlement Funds. Party A will allow the CCC to work with Party B under the terms and provisions set forth in this agreement and agrees that the CCC will follow all rules and obligations set forth by Party B as approved by the County Manager or his/her designee. Party A will provide access and allocate funding for any necessary training for the CCC specific to Party A. Party A will provide any necessary office equipment for the position as approved by the Board of Commissioners or his/her designee and allocated through the current Authorizing Resolution to direct the expenditure of Opioid Settlement Funds. Party A allows Party B to assign the day-to-day activities of the CCC as approved by the County Manager or his/her designee. Party A is responsible for

being available for meetings and discussions upon request of Party B. Party A allows for the CCC to expend Opioid Settlement Funds in accordance with the current Authorizing Resolution as approved by the Board of Commissioners. Party A will review all documentation provided by Party B to ensure all resources provided are compliant with the current approved Authorizing Resolution. Party A allows the CCC to transport clients in a County owned program vehicle retrofitted with the required surveillance system upon completion of any/all required Department of Transportation driver training. Party A recognizes the potential for a conflict of interest to arise and agrees that if a conflict of interest arises between the CCC and a program participant there is no guarantee that services will be rendered to the participant. Party A recognizes that Party B may be able to support the participant through additional programming if a conflict of interest does arise. Party A recognizes and approves the Health Department and any designees as being responsible for implementing and maintaining the Project. Party A ensures the Internal Review Group, as established by the County Manager or his/her designee, will be available when questions or concerns arise during project implementation and maintenance. Party A also ensures that the Opioid Settlement Work Group will be available to convene if program changes are requested and/or when paperwork revisions are required.

Party B will manage the Project and ensure that the day-to-day work of the CCC is carried out in accordance with the program guidelines and apprise Party A in the event that there is an employee performance concern or otherwise with the CCC. Party B will house the Project which will be managed by Party B and the CCC. Party B allows Party A, through the County Manager or his/her designee, to be the primary supervisor of the CCC position; with Party A, through the Health Director or his/her designee, managing the Project and day-to-day initiatives. Party B will provide office space for the CCC. Party B will provide access and allocate funding for training required for the CCC specific to Party B and programming needs of the Project. Party B will be responsible for ensuring all monthly reports and compliance documents are provided to Party A and/or the Internal Review Group. Party B is responsible for ensuring that Project funding eligibility requirements are strictly adhered to, and any approvals required by Party A are scheduled for discussion with the Internal Review Group in a timely manner. Party B will adhere to the budget as stated within the Authorizing Resolution as approved by Party A. Party B will provide resources as approved by Party A within the Authorizing Resolution. Party B agrees to screen all participants requesting assistance from the Project using the programs approved screening process to ensure program eligibility. Party B will request approval from the Internal Review Group for resource requests over the pre-approved funding amount. Party B will ensure the CCC is notifying potential participants of screening outcomes. Party B will perform urine drug test analyses when applicable. Party B will

ensure that all existing community resources have been accessed and utilized prior to approving a request for funding. Party B is responsible for tracking all client data including applicant approval status, any dates of correspondence and service, amount of funds used, and any invoices associated with funds used. Party B will provide Party A all invoices for expenses incurred relating to the Project. Party B will allow the CCC to transport clients in the County owned program vehicle retrofitted with the required surveillance system. Party B agrees that the CCC will complete all training in accordance with the Madison County Department of Transportation prior to driving the County owned program vehicle. Party B acknowledges the potential for a conflict of interest to arise between the CCC and participants and is in agreement that under those circumstances' services may not be rendered under the Project. Party B agrees to retain all associated Project records for a minimum of five years after the last Opioid Settlement Funds have been obligated or expended.

5. **Assignment.** Neither Party may assign or transfer the responsibilities or agreements made herein without prior written consent of the non-assigning Party.

6. **Amendment.** This MOU may be amended from time to time by mutual agreement of the parties in written modification signed by both Parties.

7. **Term and Termination.** This MOU shall automatically terminate upon completion of all responsibilities as stated in the "Purpose and Scope" section.

   This agreement becomes effective on the date it is signed by both Parties. It remains in force unless explicitly terminated in writing by either Party or Parties. Both Parties may terminate this MOU by means of signing a termination addendum upon 30 days written notice to the other Party.

8. **Authorization and Execution.** The signing of this MOU does not constitute a formal agreement and as such it simply intends that the Parties shall strive to reach, to the best of their abilities, the objectives stated herein.

The undersigned Parties acknowledge and agree to this MOU:

Party A Representative Matthew Wechtel, Chairman, Board of Commissioner

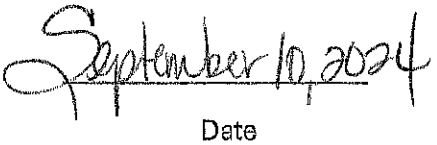
and

Party B Representative Tammy Cody, Health Department Director and shall be effective on the date it is signed by both Parties.



Matthew Wechtel

Chairman, Board of Commissioners



Date

Tammy Cody

Health Director

Date

Needs-Based Public School Capital Fund

2024-25 Grant Application

Application Deadline: September 13, 2024

Rev. 7/30/2024

PROGRAM CRITERIA

Date: September 1, 2024

BACKGROUND

The Needs-Based Public School Capital Fund was established to assist counties with their critical public school building capital needs. Grants from the NBPSCF are funded with revenue from the NC Education Lottery. Grant funds are available to eligible counties for construction of new school buildings and additions, repairs, and renovations of existing school facilities.

APPLICATION TIMELINE

- Guidance Issued — July 30, 2024
- Application Opens — August 1, 2024
- Application Deadline — September 13, 2024

ELIGIBILITY

Counties with an adjusted market value of taxable real property of less than $40 billion are eligible to apply for a grant under the NBPSCF program. The list of eligible counties is published by DPI annually prior to the NBPSCF application period. The list of eligible counties for FY2024-25 is available here: FY24-25 Eligibility

Grant funds must be used only for construction of new school buildings and additions, repairs, and renovations. Grant funds cannot be used for real property acquisition or for capital improvements to administrative buildings.

PROGRAM FUNDING

Funding appropriated for NBPSCF Grant awards exceeds $258 million for FY2024-25.

MATCHING FUNDS

Counties receiving a grant are required to provide local matching funds from county funds, other non-state funds, or a combination of these sources, in accordance with G.S. 115C-546.11.(a). Local matching fund requirements range from 0% to 35% of the grant amount, and are published by DPI annually prior to the NBPSCF application period. The local match requirement applicable to the project is the published local match requirement in effect at the time of the grant award. Local matching requirements for FY2024-25 grant applicants are available here: FY24-25 Local Matching Requirements

PROGRAM CRITERIA

Date: September 1, 2024

MAXIMUM AWARD Grant award maximums are as follows:

- Up to $42 million for an Elementary School
- Up to $52 million for a Middle School
- Up to $62 million for a High School

An applicant may not apply for projects that exceed an aggregate amount greater than the maximum grant award amounts listed above in any single year.

Applications will be reviewed in the context of projected enrollment to evaluate the reasonableness of project size and scope.

REPORTING

Grant recipients are required to submit a report by April 1 of each year, with each grant funds distribution request, and upon completion of the project, detailing: the use of grant funds, progress on the project, and impact of the project on the county's school capital plan.

Grant funds will be disbursed in a series of payments based on the progress of the project. To receive a distribution, the grant recipient must submit a request for distribution, along with documentation of the expenditures for which the distribution is requested, and evidence that the matching requirement has been met. DPI will provide grant recipients with Reporting and Distribution Request forms following announcement of awards.

AGREEMENT

A county receiving Needs-Based grant funds is required to enter into an agreement with the Department of Public Instruction detailing the use of grant funds, in accordance with G.S. 115C-546.12.(a). DPI will provide grant recipients with Agreement Forms following announcement of awards. Signed Agreements are due within 60 days of award announcement.

PROGRAM CRITERIA

Date: September 1, 2024

EVALUATION

Applications are evaluated on critical needs, budget detail, and the following criteria per G.S. 115C-546.10.:

Prioritization	Definition/Calculation/Data Source
Tier Designation	Counties designated as development tier one areas. (NC Department of Commerce, 2024 NC Development Tier Designations)
Ability to Generate Tax Revenue	Total revenue generated by a one-cent per $100 valuation increase in the county property tax rate. (NC State Treasurer, Analysis of Debt of North Carolina Counties 6-30-2023)
Ratio of Debt to Tax Revenue	Debt: Sum of County Debt from [General Obligation Bonds, Installment Purchase Debt, Special Obligation Bonds, QZABs and QSCBs, Certificates of Participation] (NC State Treasurer, Analysis of Debt of North Carolina Counties 6-30-2023) Revenue: Sum of County Revenues from Property Taxes, Other Taxes, and Sales Tax, FY 2022-23 (NC DOR, Statistical Abstract of North Carolina Taxes 2023, Advance Edition)
Critical Deficiency	The extent to which a project will address critical deficiencies in adequately serving the current and future student population.
Facility Construction	Projects with new construction or complete renovation of existing facilities.
Facility Replacement	Projects that will consolidate two or more schools into one new facility.
Applicant Status	Counties that have not received a grant in the previous three years.

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2024-25 GRANT APPLICATION

CONTACT INFORMATION

Date: September 1, 2024

SUBMIT ONE APPLICATION PER SCHOOL CAMPUS – A PROJECT MAY INCLUDE MULTIPLE BUILDINGS

County: Madison

Primary Contact: Mr. Rod Honeycutt

Title: Madison County Manager

Address: PO Box 579 Marshall, NC 28753

Phone: 828-649-2864

email: rhoneycutt@madisoncountync.gov

School Unit: Madison County Schools

Primary Contact: Dr. Will Hoffman

Title: Superintendent

Address: 5738 US Hwy 25-70 Marshall, NC 28753

Phone: 828-649-9276

email: whoffman@madisonk12.net

APPLICATION SUBMITTAL

Submit completed applications and supporting materials by Friday, September 13, 2024, via email to:

Nathan Maune | School Facilities Director | 984-236-2919 | SchoolPlanning-NBPSCF@dpi.nc.gov

SUBMITTAL CHECKLIST – SUBMIT ALL FILES IN PDF FORMAT

- Contact Information
- Application Form
- Project Narrative
- Budget Estimate
- Additional Documentation (as appropriate)
- Signed Assurance Page

PROJECT INFORMATION

Date: September 1, 2024

Project Title:
Madison County Schools' School Renovation Project

Location:
Madison County

Type of Facility:
Elementary, Middle and High School Facilities

Short Description of Proposed School Construction Project:

Madison County Schools is requesting $37,000,000.00 to conduct extensive building renovations at five of our six schools. We plan to meet the 6% match through a combination of Capital Fund Balance and Article 46 revenue. A Capital Needs Study of each school in 2020, and updated in 2023, commissioned by the Board of Education outlined critical needs, and high priority needs areas at each school. Those identified areas include new classrooms to move students out of modular classrooms at Hot Springs Elementary, new boilers and chillers with conversion to gas from oil, new flooring, updated plumbing and a new public well that serves Madison Middle School and Brush Creek Elementary.

Like many rural school systems in North Carolina, Madison County Schools' campuses, gymnasiums and facilities provide much needed infrastructure for the community both during school hours and after school hours. Our schools are used for community events, youth league, shelters, voting sites, funerals, public health fairs, faith based activities and much more. This project will not only renovate our schools, but it will solidify some of the best infrastructure in Madison County for generations to come.

This project will meet many critical needs across the Madison County School district as outlined in the attached Capital Needs Study. This project will include replacing tile floors with no wax floors at each school, plumbing, guttering and drainage upgrades at each school, changing boilers and chillers, converting oil to gas, fixing cracks and re-coating parking lots, replacing sidewalks and curbs. Specific school projects include adding new classrooms for regular education, exceptional children and the arts and a new gym floor at Hot Springs Elementary, a new public well and updating sewer treatment facility that serves Madison Middle School and Brush Creek Elementary, upgrading bridges behind Madison Middle School, adding air conditioning in the gym, plumbing and updated cafeteria balcony at Madison High School, and replacing doors and windows at Mars Hill Elementary.

In December of 2020 Madison County Schools commissioned a study of capital needs through PFA Architects across our school district that focused in the areas of Building Shell Maintenance and Repair, Addressing MEP Systems Concerns, Upgrading Life Safety Features, and Improving Accessibility. Since the time of that needs assessment many of the critical needs have been addressed, particularly the athletic stadium renovations and school roof replacement projects. In December of 2023, the Madison County Board of Education asked LSP3 Architects (formerly PFA Architects) to update the school system capital needs assessment with renewed pricing. The 2023 Capital Needs Study outlines both Critical Needs and High Priority Needs in five of our six schools. The study includes construction cost, escalation, design and overall project cost. We have seen enormous inflationary cost increases on recent construction projects which will be taken into account in this proposal. We have seen the cost of new construction and think that the investment in facility additions and renovations in our schools will allow the state to guarantee the longevity of every school in Madison for a small percentage of the cost to build a new school. The impact on student outcomes and the educational environment resulting from this project will be immediate and lasting impact. We are shovel ready.

(please attach additional information as necessary)

PROJECT INFORMATION

Date: September 1, 2024

Was this project identified in the 5-year plan in the 2020-21 Facility Needs Survey? (●) YES ( ) NO

If not, provide explanation and attach equivalent information:

Will this project replace any existing facilities? (●) YES ( ) NO

If YES, which school(s): The project will fund the replacement and renovation of facilities on each of our campuses. Specific replacement projects in the request include a new classroom wing at Hot Springs Elementary, a new cafeteria balcony at Madison High School and new bridges at Madison Middle School, see Capital Needs Study

How many students will be served by this project? 2,125 students will be served by this grant request.

Has Advanced Planning been done for this project? (●) YES ( ) NO

Please see the attached Capital Needs Study, design and architectural drawings for specific projects are included in the study.

Have Construction Documents been completed for this project? (●) YES ( ) NO

Architects have designed preliminary construction documents for the classroom addition at Hot Springs Elementary.

Anticipated or Actual Bid Date: December 1, 2024

Planned Start Date of Construction*: March 15, 2025

Planned Completion Date of Construction: August 1, 2027

*Construction must begin within 24 months of grant award under G.S. 115C-546.12.(b).

PROJECT BUDGET

Date: September 1, 2024

Total NBPSCF Grant funding requested for this project: $19,000,000

Minimum NBPSCF Grant funding for project to proceed (optional): $5,000,000 would significantly impact our project goals.

Estimated Project Costs	Local (non-State)	NBPSCF Grant Funds	Total
Planning	$400,000	$	$400,000
Construction	$	$19,000,000	$19,000,000
Other Costs*	$550,000	$	$550,000
Total	$950,000	$19,000,000	$19,950,000

*Project costs normally categorized as 'owner's direct costs' on a construction project – may include items such as site surveys, materials testing, site utilities, geotechnical reports, etc. Land acquisition costs are not eligible.

Source(s) of required Local Matching Funds:

Article 40/42 Funds

Have any of the Local Matching Funds been expended at the time of application? ○ YES ◉ NO

If YES, provide amount expended:

If YES, provide description of work:

Estimated Project Expenditures by Fiscal Year (show estimated period over which funds will be spent by Fiscal Year)

Total Planned Expenditures	2023-24 or earlier	2024-25	2025-26	2026-27 or later	Total
Local Matching Funds	0 $	100,000 $	700,000 $	150,000 $	950,000 $
Requested NBPSCF Grant Funds*	0 $	3,500,000 $	12,000,000 $	3,500,000 $	19,000,000 $
Total Estimated Expenditures by Fiscal Year	0 $	3,600,000 $	12,700,000 $	3,450,000 $	19,950,000 $

*Total requested grant funding cannot exceed maximum allowed under G.S. 115C-546.11.(c).

ADDITIONAL DOCUMENTATION

Date: September 1, 2024

Any project funded with a grant from the Needs-Based Public School Capital Fund must follow the same review process as any other LEA capital project.

- A registered Architect and/or registered Engineer shall prepare the drawings and specifications in accordance with G.S. 133-1 through 133-4.1, as applicable.
- School Planning design review is required. Design documents must be submitted at appropriate intervals during design – SD, DD, and CD. Neither the LEA nor the County shall invest any funds in construction of the project until the review process is completed.
- Transmittal of drawings and specifications to School Planning must include the form at: https://www.dpi.nc.gov/documents/schoolplanning/project-submittal-form/download
- Design of the project should be in compliance with DPI School Planning Guidelines: https://www.dpi.nc.gov/districts-schools/district-operations/school-planning
- DPI Facility Design Guidelines can be found at: https://www.dpi.nc.gov/documents/schoolplanning/facility-design-guidelines/download
- DPI School Science Facility Requirements can be found at: https://www.dpi.nc.gov/documents/schoolplanning/science-facilities-planner/download https://www.dpi.nc.gov/documents/schoolplanning/science-safety-checklist/download
- For projects involving the closing of an existing school, the LEA must follow these procedures: https://www.dpi.nc.gov/documents/schoolplanning/school-closing-procedure/download
- For projects involving the demolition of an existing school building, the LEA must follow the closing procedure noted above and must submit a Feasibility and Cost Analysis: https://www.dpi.nc.gov/documents/schoolplanning/costfeas-1/download
- DPI Lottery Capital Funding FAQ can be found at: https://www.dpi.nc.gov/documents/schoolplanning/lottery-capital-funding-faq-document/download?attachment

ASSURANCE PAGE

Date: September 1, 2024

By signing below, we assure the North Carolina Department of Public Instruction that we are officials of our respective organizations and we are authorized to submit this application on behalf of these organizations.

We certify the following:

- The information provided in this proposal is correct and complete.
- The project described in the application is within the parameters of the Needs-Based Public School Capital Fund as required in Article 38B of G.S. 115C-546, and that all of the required local funding is available and designated as a match for this project.
- All Needs-Based Public School Capital Fund grant proceeds and the required Local Matching funds will be used for the construction project described in the application.
- We will work cooperatively with the North Carolina Department of Public Instruction in monitoring and evaluating the progress of the project to meet statutory reporting requirements. We will report on project status and State and local funds expended by April 1 of each year, at the time of each distribution request, and within 90 days of project completion.
- Within 60 days of receiving a Needs-Based Public School Capital Fund grant award, we will enter into an agreement with the Department of Public Instruction detailing the use of grant funds, in accordance with G.S. 115C-546.12.(a).
- All applicable federal and state laws will be adhered to, including promotion of equal opportunity without regard to race, color, religion, gender, age, disability, political affiliation, or national origin.
- Generally accepted fiscal control and accounting procedures will be followed to ensure proper disbursement and accounting of funds from the Needs-Based Public School Capital Fund grant proceeds and required Local Matching funds.
- All Needs-Based Public School Capital Fund grant proceeds are subject to forfeiture provisions, requiring full repayment, in accordance with G.S. 115C-546.12.(c).

(Signature – Chair, County Commissioners) (Date) 9/10/24

(Signature – Chair, Board of Education) (Date)

COMMUNITY PROMOTIONS FUNDING APPLICATION

Date: September 5, 2024

Organization name: Special Olympics NC – Madison County

Mailing Address: PO Box 2133 Mars Hill, NC 28754

Contact information: (name) Sharon Cupstid, Local Coordinator
(phone) (828)380-9329 (personal cell #)
(email) madison@sonc.net

- Nonprofit status: attach IRS letter and latest 990 filing.
- Attach a list of current Board of Directors for your organization.

Area of service - please circle all that apply:

- Agriculture
- Art
- Economic Development
- Education
- History
- **Recreation/Health**

Project/Program: Please briefly describe your organization's mission. Please give an overview of the project or program community promotions funding will serve and how it benefits our County and residents:
SONC offers sports training and competition in 20 Olympic-type sports to nearly 40,000 individuals with intellectual disabilities. SONC Madison County is our local delegation in the SONC program. Athletes train year-round in a variety of sports. Competition is available for eligible athletes 8 years or older and there is no age limit for participating. SONC adheres to sports training and competition guidelines set forth by Special Olympics, Inc.

SO athletes never pay to participate. Because SO is a grass roots program, local delegations are tasked with raising funds to support their local programs. In addition to a variety of fundraising activities we host, funds received from Madison County government are vital to the success of our program. Monies raised by SONC Madison County are used exclusively by our local program forwards uniforms, sports equipment, travel to/from competitions, etc.

Funding request for FY24-25: $850.00

The undersigned agent for the above named organization hereby certifies that he/she is authorized to make application for Community Promotion Funding. That he/she will provide all information requested in the application and that the organization agrees to provide any additional information requested by Madison County, including, but not limited to review of financial statements, audits, budgets pertaining to the proposal and other information that may be contained in the funding guidelines. The undersigned certifies that he/she has reviewed the funding guidelines provided with this application. The undersigned understands that funding is not guaranteed in any fiscal year and the organization will be required to enter into a contract with the County prior to receiving funds if so awarded

SONC Madison County
NAME OF ORGANIZATION

BY: Sharon Cupstid, Local Coordinator

Printed Name and Title

Deadline for consideration of this application is ASAP. If I can get verbal or emailed confirmation, I can proceed with noting sponsorship while waiting on the check (as done each year). Thanks!

Staff use only:

- Date received:_____
- Application complete
  w/ required attachments:_____
- Legal review:_____
- Award: $_____
- Contract received:_____

Attachment 5.1

Constitution Week Proclamation 2024

WHEREAS: The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS: September 17, 2024, marks the two hundred and thirty-seventh anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

NOW, THEREFORE I, Matt Wechtel by virtue of the authority vested in me as County Commissioner of Madison County, North Carolina do hereby proclaim the week of September 17 through 23 as

CONSTITUTION WEEK

and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the (State or City) to be affixed this 10 day of September in the year of our Lord two thousand 2024.

Signed Matt Wechtel SEAL Attest

INTEGRATED MOBILITY DIVISION

UNIFIED GRANT APPLICATION

PUBLIC TRANSPORTATION PROGRAM RESOLUTION

FY26 RESOLUTION

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Madison County Transportation Authority funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by (*Board Member's Name*) Wehle and seconded by (*Board Member's Name or N/A, if not required*) Jarvis Sue for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Capital Purchase of Service budget, Section 5310 program.

WHEREAS, (*Legal Name of Applicant*) Madison County Transportation Authority hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and

grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the (Authorized Official's Title)* Chairman of the board of Madison County Commissioners of (Name of Applicant's Governing Body) Matt Wechtel is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

I Mandy Bradley *Clerk to the Madison County Board of Commissioners* do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the Madison County Board of Commissioners duly held on the 10 day of September 2024

Signature of Certifying Official

Note that the authorized official, certifying official, and notary public should be three separate individuals.

Seal Subscribed and sworn to me (date) Sept. 10, 2024

*Notary Public **

Kary A. Ledford PO Box 1874 Mars Hill NC 28754
Printed Name and Address

Affix Notary Seal Here

My commission expires (date) 17 Dec 24

FY26 LOCAL SHARE CERTIFICATION FOR FUNDING

Madison County Transportation Authority
(Legal Name of Applicant)

Requested Funding Amounts

Project	Total Amount	Local Share**
5311 Administrative	$ 141,300	$ 21,195 (15%)
5311 Operating (No State Match)	$ ____	$ ____ (50%)
5310 Operating (No State Match)	$ 65,585	$ 32,793 (50%)
Combined Capital	$ 664,500	$ 66,450 (10%)
Mobility Management	$ ____	$ ____ (10%)
5310 Capital Purchase of Service	$ ____	$ ____ (10%)
ConCPT	$ ____	$ ____ (50%)
Capital Cost of Contracting	$ ____	$ ____ (%)
Traveler's Aid	$ ____	$ ____ (50%)
____	$ ____	$ ____ (__%)
____	$ ____	$ ____ (__%)
____	$ ____	$ ____ (__%)

Funding programs covered are 5311, 5310, 5339 Bus and Bus Facilities, 5307 (Small fixed route, regional, and consolidated urban-rural systems)

TOTAL	$ 871,385 **Total Funding Requests**	$ 120,438 **Total Local Share**

****NOTE: Applicants should be prepared for the entire Local Share amount in the event State funding is not available.**

The Local Share is available from the following sources:

Source of Funds	Apply to Grant	Amount
Administrative	$141,300	$ 21,195
Capital (Vehicles & Other)	$664,500	$ 66,450
5310 Operating	$65,585	$ 32,793
____	____	$ ____
____	____	$ ____

____	____	$ ____
____	____	$ ____
TOTAL		$ 120,438

** Fare box revenue is not an applicable source for local share funding

I, the undersigned representing Madison County Transportation Authority do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY2026 Community Transportation Program and 5307 Governors Apportionment will be available as of **July 1, 2025**, which has a period of performance of July 1, 2025 – June 30, 2026.

Signature of Authorized Official

Matt Wechtel: Chairman of the Madison County Board of Commissioners
Type Name and Title of Authorized Official

September 10, 2024
Date

Madison County
Board of Commissioners

Attachment 7.1

Budget Amendment #3
September 10, 2024

Description	Line Item	Debit	Credit
Health Department			
Mission Community Benefit	10.3513.7012		$ 750.00
Mission Community Benefit	10.5110.7012	$ 750.00	
Library			
Donations	10.3611.4116		$ 270.00
Adult Programming	10.6110.5650	$ 750.00	
Misc Supplies	10.6110.2990	$ 77.20	
Friends of Library	10.3611.4420		$ 557.20
LSTA Scholarship	10.3611.5705		$ 2,500.00
LSTA Scholarship	10.6110.5705	$ 2,500.00	
Sheriff Office			
Outreach	10.3431.2900		$ 6,095.00
Outreach	10.4310.4800	$ 6,095.00	
Cooperative Extension			
Cannon Foundation Grant	10.3482.3000		$ 100,000.00
Cannon Foundation Grant	10.4953.5110	$ 100,000.00	
Capital Project Ordinance			
Schools/Education			
Repair and Renovation Funds	10.5911.6350	$ 24,926.38	
State Grant/Lottery Funds	10.3591.0000		$ 24,926.38
Funding request #7			
Sales Tax			
1/4 cent sales tax	10.3232.3115		$ 58,430.92
Education/Schools			
1/4 cent sales tax	10.5911.7200	$ 58,430.92	
Contingency	10.7000.0000		

Attachment 7.2

We are at 16.66% of the FY25 budget.

Bank balances at August 31, 2024 are as follows:

	Unrestricted	Restricted
General Fund	$ 850,329.31	
Debt Service Fund		$ 288,333.77
Capital Outlay Fund	$ 426,526.35	
Capital Management	$ 20,648,548.57	$ 1,805,353.05
Occupancy Tax Fund		$ 187,921.24
Revaluation Fund		$ 199,391.47
Tourism Development		$ 1,983,205.46
Automation Fund		$ 171,594.76
Drug Seizure Fund		$ 11,476.43
Inmate Trust Fund		$ 33,425.01
Soil & Water Conservation		$ 39,297.45
Opioid Settlement		$ 801,525.81
Courthouse SCIF Grant GPO		$ 2,721,716.94
Fairgrounds GPO		$ 1,200,894.57
Arpa Cash Management Fund	$ 3,916,644.06	$ -
Total of All Accounts:	$ 25,842,048.29	$ 9,444,135.96
New Jail Loan	$ (607,008.00)	(Due in February)
School Debt Service	$ (429,667.00)	(Due in February)
40-42 Set Aside for Schools	$ (1,996,152.56)	
Unspent Grant/Restricted Proce	$ (2,032,786.50)	
Adoption Promotion Fund	$ (66,094.84)	
Encumbered Amounts	$ (6,866,130.02)	
911 Funds	$ (101,969.88)	
Goldenleaf Funds	$ (78,195.00)	
Arpa Funds	$ -	
Total assigned and restricted Ba	$ (12,178,003.80)	

	General	Landfill
Unassigned and Unrestricted to	$ 4,219,908.53	$ (611,279.79)

SUMMARIES:

Percentage of budget at August 31, 2024 is:

General Fund:			YTD	
Revenues	$ 1,491,298.64	$ 2,096,521.14	5.83	
Expenditures	$ 2,630,521.61	$ 4,747,790.62	13.28	

General Fund	MTD	YTD	Encumbered	% OF BUDGET	Year to Date 08/23
Revenues to Date:	$ 1,491,298.64	$ 2,096,521.14		5.83	$ 2,915,436.69
Expenditures to Date:	$ 2,630,521.61	$ 4,747,790.62	$ 5,879,929.25	13.28	$ 3,146,097.05
Gain/Loss to Date:	$ (1,139,222.97)	$ (2,651,269.48)			$ (230,660.36)

Contingency

Landfill	MTD	YTD	Encumbered	% OF BUDGET	Year to Date 08/23
Revenues to Date:	$ 67,223.69	$ 109,319.22		3.76	
Expenditures to Date:	$ 13,260.00	$ 13,260.00		8.25	$ 157,352.27
Gain/Loss to Date:	$ 53,963.69	$ 96,059.22			

Contingency

911 Emergency Telephone Serv	MTD	YTD	% OF BUDGET	Year to Date 08/23
Revenues	$ 5,472.41	$ 5,272.41	4.53	$ 14,934.38
Expenditures	$ 655.00	$ 13,915.00	11.53	$ 5,120.00
Gain/Loss	$ 4,817.41	$ (8,642.59)		$ 9,814.38

Contingency $-

GENERAL FUND:

DEPARTMENT	MTD	YTD	% OF BUDGET	Year to Date 08/23
Vehicle Tax	$ 135,293.55	$ 246,793.64	28.90	$ 223,309.26
Overages/Underages				
Ad Valorem Tax Interest	$ 1,322.37	$ 11,870.30	9.50	$ 13,626.15
Late Listing Fee	$ 422.97	$ 747.18	4.98	$ 643.71
Legal Fees				
2012 Ad Valorem Tax				
2013 Ad Valorem Tax	$ 394.46	$ 447.66		
2014 Ad Valorem Tax	$ 84.61	$ 84.61		
2015 Ad Valorem Tax	$ 647.54			
2016 Ad Valorem Tax	$ 1,613.10	$ 1,877.00	23.46	$ 690.42
2017 Ad Valorem Tax	$ 1,527.83	$ 14,809.06	22.61	$ 730.03
2018 Ad Valorem Tax	$ 1,701.39	$ 1,956.42	21.74	$ 1,687.11
2019 Ad Valorem Tax	$ 2,550.32	$ 3,020.56	30.21	$ 2,989.09
2020 Ad Valorem Tax	$ 3,441.94	$ 5,090.99	50.91	$ 7,733.69
2021 Ad Valorem Tax	$ 5,416.09	$ 10,649.34	42.60	$ 14,277.09
2022 Ad Valorem Tax	$ 7,886.06	$ 16,759.82	27.93	$ 43,035.95
2023 Ad Valorem Tax	$ 20,985.97	$ 55,138.76	27.57	$ 2,467.76
2024 Ad Valorem Tax	$ 1,192.74	$ 10,863.58	0.08	
Collection Fees: Marshall				
Collection Fees: Mars Hill				
Collection Fees: Hot Springs				
Sale of Tax Maps				
Tax Office Copies				
Returned Check				
Refunds/Overpayment of Taxes				
Contra: Returned Check				
Sale of Foreclosed Property				
Contra: Foreclosed Property Expenses				
Sales Tax/Video Programming				
Sales Tax				
Gas Tax Refund/State				
Payment In Lieu of Taxes				
Forest Service Timber Sales				
Clerk of Court	$ 7,823.76	$ 7,892.96	10.39	$ 7,800.32
Board of Elections				
Register of Deeds	$ 29,561.00	$ 68,095.95	14.10	$ 94,252.45
Sheriff's Department	$ 377,297.34	$ 358,927.70	10.98	$ 378,749.29
Emergency Management		$ 20,625.00	100.00	$ 20,625.00
Inspections	$ 8,773.00	$ 26,045.32	1.44	$ 94,426.38
Animal Control		$ 838.00	5.79	$ 626.00
Transportation	$ 17,978.96	$ 17,978.96	2.06	$ 28,249.89
Cooperative Extension Service				
Soil & Water Conservation				

Grant Revenues/JCPC/DJJDP	$	42,087.69	$	62,259.04		11.23	$	239,605.02
DEPARTMENT	MTD		YTD			% OF BUDGET	Year to Date 08/23	
Health Department	$	112,755.73	$	140,328.22		5.71	$	560,181.57
Medicaid Hold Harmless Tax								
Social Services			$	33,455.99		1.25	$	56,693.00
AFDC								
Foster Care	$	6,795.61	$	16,306.11		7.06	$	37,364.05
Medicaid								
Adoption								
Child Support Enforcement	$	237.36	$	8,355.18		9.22	$	11,950.94
In Home Aides								
Beech Glen Center	$	655.00	$	2,104.00		21.15	$	345.00
Nutrition								
State Lottery Funds/Education								
Library	$	12,058.20	$	22,289.67		21.47	$	17,080.26
Parks & Recreation			$	930.00		19.65	$	178.00
Interest Earned			$	120,833.74		19.62	$	97,883.83
Rent of County Property	$	6,052.50	$	10,380.00		17.27	$	11,530.00
Finance/Other	$	20,473.00	$	21,933.32			$	7,838.21
Miscellaneous Income								
Fund Transfer In								
Totals	$	1,491,298.64	$	2,096,521.14		5.83	$	2,915,436.69

GENERAL FUND EXPENDITURES

DEPARTMENT	MTD		YTD		Encumbered	% OF BUDGET	Year to Date 08/23	
Governing Body	$	6,813.89	$	34,934.39		23.14	$	35,870.95
Finance Office	$	72,588.37	$	155,510.41		16.46	$	95,859.69
Tax Collector	$	47,607.86	$	83,707.17		9.00	$	65,828.87
Land Records	$	6,927.83	$	12,782.11	$ 47,500.00	11.83	$	11,274.41
Professional Services						-		
Court Facilities	$	345.40	$	4,529.80	$ 3,472.80	11.93	$	3,568.80
Board of Elections	$	19,847.49	$	30,626.38	$ 33,722.20	8.96	$	19,019.40
Register of Deeds	$	37,257.26	$	54,249.43		14.89	$	49,258.40
Register of Deeds- Automation	$	14,135.00	$	14,135.00		100.00		
Custodial	$	14,065.36	$	23,156.58		16.02	$	12,501.22
Maintenance	$	38,255.58	$	109,203.60	$ 7,136.00	14.49	$	93,965.60
Sheriff's Department	$	555,010.89	$	1,017,427.60		19.16	$	803,599.89
Emergency Management	$	7,974.90	$	28,584.68		20.22	$	12,500.36
911 Dispatchers	$	78,441.61	$	132,482.03	$ 21,572.00	15.51	$	83,194.49
Fire Contract/Forest Service								
Inspections	$	30,257.56	$	57,535.43		18.40	$	39,140.75
Zoning and Planning	$	9,600.35	$	14,788.42		7.70		
Economic Development	$	16,876.14	$	25,146.94		1.25	$	13,856.82
Medical Examiner	$	2,150.00	$	2,150.00		8.60	$	4,100.00
Ambulance Service Contract	$	142,916.67	$	285,833.34	$ 1,430,833.00	16.59	$	285,833.34
Animal Control	$	25,589.49	$	49,350.89		12.33	$	37,989.16
Transportation - Admin	$	16,168.37	$	36,686.36		24.04	$	15,862.68

DEPARTMENT	MTD	YTD	Encumbered	% OF BUDGET	Year to Date 08/23
Transportation - Operating	$ 81,698.81	$ 141,654.40		18.91	$ 78,334.40
Transportation - Capital Outlay		$ -		-	
Transportation - EDTAP					
Planning & Development	$ 13,182.61	$ 15,682.61		3.50	$ 11,100.00
Information Technology	$ 32,557.22	$ 68,621.46	$ 1,452.81	15.33	$ 51,794.61
Cooperative Extension	$ 27,896.84	$ 36,934.76	$ 8,004.00	9.42	$ 46,465.71
Soil & Water	$ 15,864.58	$ 29,151.14	$ 7,200.00	17.43	$ 20,905.13
Health Department	$ 362,398.61	$ 616,700.13	$ 535,292.44	15.62	$ 484,225.42
Drug Free Community	$ 16,103.66	$ 25,217.24	$ 10,500.00	18.60	$ 19,322.09
MHAT	$ 8,690.32	$ 15,851.01		12.01	$ 11,243.85
Management Admin.	$ 35,663.30	$ 41,155.30		4.50	$ 27,712.76
Social Services	$ 291,789.89	$ 511,008.92		12.92	$ 334,689.06
AFDC	$ -				$ 1,143.79
Special Assistance	$ 8,221.50	$ 16,965.00		20.00	$ 15,300.00
State Foster Care	$ 20,448.87	$ 20,538.87		8.56	$ 14,975.00
Foster Care Program					
Medical Assistance Program					
Adoption Assistance	$ 17,615.16	$ 32,500.08		12.12	$ 28,312.69
Crisis Intervention					
Child Support	$ 9,772.62	$ 196,633.19		14.00	$ 12,925.66
In Home Aides	$ 8,680.46	$ 17,072.17		8.37	$ 11,643.34
Nutrition	$ 72,324.05	$ 121,504.25	$ 4,500.00	15.64	$ 8,243.19
Education	$ 359,331.67	$ 663,351.67	$ 3,654,240.00	13.45	$ 54,391.43
A-B Technical College	$ 9,542.00	$ 19,084.00	$ 114,504.00	16.67	$ 19,084.00
Bank Charges	$ 1,765.03	$ 314.29		13.26	$ 3,285.77
Library	$ 77,424.17	$ 135,303.13		19.38	$ 82,363.98
Parks & Recreation	$ 25,662.77	$ 38,224.05		11.31	$ 34,225.58
Debt Services					
Debt Services Interest					
Fund Transfer In/ Landfill & Library					
Fund Transfer Out/Revaluation					
TOTALS	$ 2,630,521.61	$ 4,747,790.62	$ 5,879,929.25	13.28	$ 3,146,097.05

LANDFILL FUND

REVENUES	MTD	YTD	% OF BUDGET	Year to Date 08/23
Transfer From Fund Balance				
Landfill Miscellaneous Fees	$ 203.19	$ 1,735.59		
Returned Check Fees				
Surplus Property Proceeds				
State Tire Disposal Fee	$ 9,909.77	$ 9,907.77	55.05	$ 10,304.91
Local Tire Disposal Fee	$ 395.75	$ 614.00	40.93	$ 716.25
White Goods Tax	$ 1,660.80	$ 3,510.00	22.65	$ 4,711.40
Sale of White Goods				
Household Hazardous Waste				
Temporary Disposal Cards	$ 6,660.00	$ 12,695.00	34.31	$ 19,615.00
Duplicate Disposal Cards	$ 150.00	$ 350.00	1.25	$ 350.00
Landfill Disposal Cost Fees	$ 11,352.32	$ 14,740.67	10.68	$ 15,794.05
Landfill Sale of Recyclables	$ 11,038.10	$ 18,145.85	47.75	$ 10,012.76
Nuisance Tires				
Disposal Cards	$ 16,963.18	$ 31,676.96	1.23	$ 17,654.73
Construction Demolition	$ 3,340.50	$ 10,376.30	23.39	$ 9,113.12
Solid Waste Disposal Distributic	$ 5,550.08	$ 5,550.08	55.50	$ 4,803.57
Grant/State				
Electronics Management				
Electronics (County)		$ 15.00	0.25	
Interest				
Totals	$ 67,223.69	$ 109,319.22	3.76	$ 93,075.79

EXPENSES:	MTD	YTD	Encumbered	% OF BUDGET	Year to Date 08/23
Landfill	$ 194,835.37	$ 400,271.34	$ 937,757.78	15.54	$ 324,230.86
Recycling	$ 26,346.17	$ 60,288.68	$ 23,442.99	20.40	$ 42,227.86
Scrap Tires	$ 4,279.93	$ 4,526.33	$ 25,000.00	17.08	$ 533.45
White Goods					
Closure/Post Closure					
Totals	$ 239,624.60	$ 239,624.60	$ 986,200.77	8.25	$ 157,352.27